



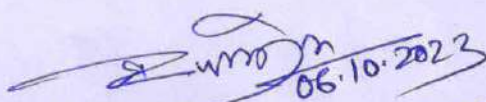
**RAMESH PRASAD YADAV TEACHER'S TRAINING  
COLLEGE  
MARIYAMPUR, KODERMA, JHARKHAND, INDIA**

Ref.No:- RPYTTC/IQAC/2023-24/04

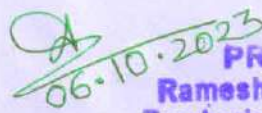
Date: 06.10.2023

**Action Taken Report**  
**(IQAC meeting on 22/08/2023)**

Sl.No.	Agenda	Resolution	Action Taken
1	Earlier preparation for NAAC peer team visit	It was decided to motivate students, Alumni, Faculty member and staff to prepare for the forth coming NAAC visit.	All students, Teaching and Non-Teaching staff motivated and completed their task on time.
2		It was decided to prepare a cultural program by cultural committee of the college for NAAC peer team visit day.	Cultural programme prepared by cultural committee.
3		All cell in-charge ensured to complete their cell proper documentation and keep it up to date.	All cell In-charge completed their documentation and it is up to date.
4		Office staffs are advised to complete their work on time.	Office staffs completed their work on time.
5		Alumni cell will organize a meet as soon as possible.	Alumni meet organized on 01.09.2023.

  
Mr. Rajesh Pandey  
IQAC Coordinator  
R.P.Y.T.T.C Koderma

**06.10.2023**  
**IQAC Coordinator**  
**RPYTTC, Koderma**

  
06.10.2023  
Dr. Laxmi Sarkar  
Chairperson  
IQAC,R.P.Y.T.T.C Koderma

**06.10.2023**  
**PRINCIPAL**  
**Ramesh Prasad Yadav**  
**Teacher's Training College**  
**Koderma**

  
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Ref.No:- RPYTTC/IQAC/2023-24/07


Date: 02.01.2024


**Action Taken Report**  
**(IQAC meeting on 11/10.2023)**

Sl.No.	Agenda	Resolution	Action Taken
1	The suggestions given after the evaluation by the NAAC Peer Team should be strictly followed.	Gladly accepted by all the members of the Cell.	Following by entire college.
2	The school Observation and practice of teaching training allotted to the trainees of the session 2022-24 should be sent as soon as possible.	After the delay due to NAAC evaluation, it should be ensured that the school Observation and practice of teaching training allotted to the trainees of the session 2022-24 by J.C.E.R.T should be sent from tomorrow 12/10/2023 P.O.T In charge Dr. Sanjiv Kumar will do earlier work as soon as possible.	Sent on 12.10.2023
3	The classes of the first semester, new session 2023-2025 should be started as soon as possible.	The resolution to start after the Durga Pooja holidays was taken unanimously and An Induction- meet should be conducted on the first day itself and the college code of conduct should be made aware.	The classes of the first semester, new session 2023-2025 Started from 02.11.2023 and conducted induction meet
4	Constitution Day of India should be organized.	This responsibility was unanimously given to IQAC Coordinator.	Organized on 27.11.2023

5	It should be ensured that the annual sports competition is organized in as per academic calendar.	Asst. Prof. cum Sports In-charge Kishore Kumar Verma will ensure that sports competitions are held on time from the second week of December. Along with the sports committee, the entire college family will cooperate in competition.	Sports competition organized from 11.12.2023 to 15.12.2023.
6	In-charge should be appointed for successful organization of Christmas gathering.	Asst. Prof. Dr. Sanjiv Kumar will be the coordinator of this programme who will ensure successful organization.	Organized on 23.12.2023

  
 02.01.2024  
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 R.P.Y.T.T.C, Koderma  
**IQAC Coordinator  
 RPYTTC, Koderma**

  
 02.01.2024  
 Dr. Laxmi Sarkar  
 Chairperson  
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Ref.No:- RPYTTC/IQAC/2023-24/10

Date: 06.04.2024


**Action Taken Report**


**(IQAC meeting on 06/01.2024)**


Sl.No.	Agenda	Resolution	Action Taken
1	Preparation of Republic Day Ceremony.	Responsibility given to Dr. Sanjiv Kumar and Asst. Prof. Md. Seraj jointly unanimously.	Organized on 26.01.2024
2	Preparation of Saraswati Puja (14/02/2024).	Responsibility given to Dr. Sanjiv Kumar and Asst. Prof. Rajesh Pandey jointly unanimously.	Organized on 14.02.2024
3	Special emphasis should be given on qualitative improvement of P.O.T and preparation of internship report of Trainee.	Proper action will take by P.O.T in-charge.	P.O.T. In-charge started initiatives for quality improvement
4	Youth Day should be celebrated on the occasion of Swami Vivekananda Jayanti on Friday 12/01/2024.	Responsibility given to Asst. Prof. Vinod Yadav unanimously.	Organized on 12.01.2024
5	The Identity card and Library card of session 2023-25 should be made available as soon as possible.	Librarian and Store in-charge made available as soon as possible.	Distributed by store In-charge and Librarian.

  
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6	Organized a seminar for the all-round development of trainees and Faculties of the college.	The IQAC coordinator ensured to organize seminar as soon as possible.	Organized on 20.02.2024
7	All faculties will deliver their assignments and projects on the time.	Gladly accepted by all Faculty.	Uploaded on college website and also distributed hand to hand a hard copy to the trainees.
8	Ensure timely conduct of internal examinations.	Examination cell ensured to conduct examination on time.	Examination cell conducted internal examinations time to time.
9	N.S.S makes sure to organize public awareness voter programme.	N.S.S in-charge ensured to organize as soon as possible.	Voter awareness organized on 07.03.2024 and 04.04.2024
10	All cell in-charges should ensure necessary action by increasing the activity of their respective cells.	Gladly accepted by all cell in-charge.	Increasing the activity by all cell In-charge.

  
 06.04.2024  
 Mr. Rajesh Pandey  
 IQAC Coordinator  
 R.P.Y.T.T.C, Koderma  
**IQAC Coordinator**  
**RPYTTC, Koderma**

  
 06.04.2024  
 Dr. Laxmi Sarkar  
 Chairperson  
 IQAC, R.P.Y.T.T.C Koderma  
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Ref.No:- RPYTTC/IQAC/2023-24/13

Date: 31.05.2024

**Action Taken Report**

**(IQAC meeting on 10/04.2024)**

Sl. No.	Agenda	Resolution	Action taken
1.	In-charge of all cells will ensure that the proceedings report of their cell, implementation details of the meeting and geo-tagged photographs are sent to IQAC under the signature of the Principal at the end of the academic year.	Gladly accepted by all members.	All cell In-charge sent to geo-tagged Photographs, Reports and ATR.
2.	College level seminar paper presentation topic should be determined from contemporary India and education.	Subject expert Dr. Sanjiv Kumar with consent of all teachers will determine the topic and ensure presentation of the seminar paper.	Seminar presentation successfully conducted on and from 22.04.2024 on the topic of <b>Rashtriya Gyan Aayog</b> .
3.	The topic and date of organizing the college level workshop should be decided.	It was unanimously decided that the workshop will be organized in the fourth week of April by IQAC collaboration with Research and Development Cell of the college and the topic of workshop will be as follows: <ul style="list-style-type: none"><li>Workshop on revised Exam Syllabus - 23/04/2024</li></ul>	Organized on 23.04.2024, 24.04.2024 and 26.04.2024

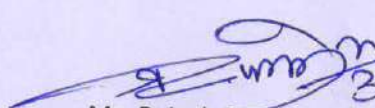
  
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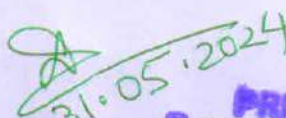
		<ul style="list-style-type: none"> <li>• Workshop on internship report writing-24/04/2024</li> <li>• Workshop on capacity to develop seminar article/paper – 26/04/24</li> </ul>	
4.	Determining the topic and date of organizing one-day guidance and counseling session for college trainees.	The College Guidance and Counseling Committee will ensure to organize a guidance and counseling session on the topic of <b>the path to becoming a successful teacher</b> on 25/04/2024 under the Internal Quality Assurance Cell.	Organized on 25.04.2024 by IQAC
5.	The date of CTET Preparation Orientation Program proposed by the Alumni should be determined.	The Alumni Association will organize it successfully in first week of May 2024 and the In-charge Dr. Sanjiv Kumar will provide supports.	Organized on 02.05.2024 by IQAC
6.	The topic and date of the Faculty and Student Exchange Program should be determined under the MOU signed with Grizzly College of Education and other institutions.	Unanimously the date was fixed as May 14 and 15, 2024 and the topic of special lecture will be as follows:- <ul style="list-style-type: none"> <li>• Role of N.S.S in social awareness.</li> <li>• School system in India in the context of NEP-2020</li> </ul> IQAC ensure its successful conduct.	Organized on 14.05.2024 and 15.05.2024 by IQAC
7.	The date and topic of the staff training program should be decided.	1. It was unanimously decided that the IQAC coordinator will discuss with the resource person and fix the date of staff	Organized on 28.05.2024 by IQAC




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		<p>training programme.</p> <p>2. The topic of staff training programme will be as follows:-</p> <ul style="list-style-type: none"> <li>• AQAR Preparation and Submission</li> <li>• E-Content Development</li> <li>• Paperless office</li> <li>• Self-Development of Staff</li> </ul>	
8.	Discussion on organizing one day conference.	<p>1. It was unanimously decided that the IQAC coordinator will contact with resource person and ensure that a one day conference is organized in the last week of May.</p> <p>2. Decided that topic of one day conference on <b>Recent Guidelines of N.C.T.E for Integrated Teachers Education Programme.</b></p>	Organized on 29.05.2024 by IQAC

  
 31.05.2024  
 Mr. Rajesh Pandey  
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